

**BOARD OF DIRECTORS REGULAR MEETING MAY 18, 2020**

**01. CALL TO ORDER**

The meeting was called to order by Board Chair Danielle Brooks at 6:32 P.M. Meeting was held virtually via Zoom. Board members present were: Danielle Brooks, Tom Morgan, Dameon Marlow and Julie Sandin. Marlee Patterson joined late. Others present were: Tonya Mills and Jessie Sprouse.

**02. FLAG SALUTE**

Flag salute was held.

**03. RECOGNIZE GUESTS**

Susie Dalhm

**04. APPROVAL OF MINUTES**

**MOTION:** Danielle Brooks moved and Dameon Marlow seconded to approve the minutes for the April 20, 2020 meeting.

**VOTE:** Unanimously approved: (4-0).

**05. APPROVAL OF MINUTES**

**FOR SPECIAL BOARD MEETING 5/7/2020** **MOTION:** Dameon Marlow moved and Tom Morgan seconded to approve the minutes from the Special Board Meeting that was held on 5/7/2020.

**VOTE:** Unanimously approved: (4-0).

**06. COMMUNICATIONS**

**07. CITIZEN/STAFF PARTICIPATION**

**08. OLD BUSINESS**

a. Modernization Update

More communication regarding the heating system. Trane (the manufacturer) seems to be where more of the issues are coming from. This is still an ongoing issue. Jessie sent Ray and Jamie another e-mail regarding getting some loose ends finished. Still unsure when things will be completed. COVID has had an impact on getting people to come out to finish the work.

b. Coronavirus Info/COVID-19

CARES Act – if all goes as they say our school would be projected to be getting approx. \$20,000. This will be used to claim with PPE, equipment and materials related to COVID, salaries for extra hours and other cleaning supplies.

We are looking into 3 models for the fall. 1) is a normal start, 2) is a hybrid of in school and online, and 3) is all online still. We are starting a committee to discuss options and how each one will impact the school and students.

Graduation for 8<sup>th</sup> graders is being discussed. Penny held a Zoom parent meeting to discuss options.

**09. NEW BUSINESS**

a. Budget

The staff was shown the salary budget sheets and how there will be some cuts to certain areas.

b. Fraud

We have received a handful of fraudulent unemployment claims in the names of our staff

members. Information was sent to all staff members on how to protect themselves from fraud. Tonya has reported the claims and put a stop on them.

c. Highlights

Teachers are working on pre-recorded videos, live teaching, and other ways to continue to reach students during this time. The majority of our students and families are engaging.

d. NWRDC Contract

Yearly renewal for services.

**MOTION:** Danielle Brooks motioned and Dameon Marlow seconded to approve the annual contract.

**VOTE:** Unanimously approved: (5-0)

e. Counselor Contract

Renewal of Stephanie Dann's contract for counseling services.

**MOTION:** Julie Sandin motioned and Marlee Patterson seconded to approve the contract.

**VOTE:** Unanimously approved: (5-0)

f. Impact Fees

The Town of Carbonado had not approved the resolution for paying us impact fees. This should have been approved after we gave it to them in February 2018. They are amending it to approve it at the May 2020 meeting.

g. Personal Days

Typically we pay employees for a personal day if not used. The question came up if we still want to do this for the year considering some would have used theirs but didn't because of COVID. Tonya will look at this closer to see how many staff didn't use their days.

h. WIAA Renewal

Annual contract to continue being part of the WIAA for sports.

**MOTION:** Danielle Brooks motioned and Tom Morgan seconded.

**VOTE:** Unanimously approved: (5-0)

i. Resignation

Stephanie Miller turned in her resignation effective June 19, 2020. Jessie offered to help with the transition.

**MOTION:** Julie Sandin motioned and Dameon Marlow seconded.

**VOTE:** Unanimously approved: (5-0)

## 10. BUSINESS REPORTS

a. Enrollment

Enrollment is not officially being taken, but has frozen, during COVID-19. Enrollment (with EK) at 202.3 & 181.3 without EK students and 182.3 FTE.

b. Investment Interest

Investments for the month was \$262.34 for GF, \$0 for CP and \$22.33 for DS and \$11.44 for Transportation and \$4.01 for ASB.

c. Status Reports

Status reports were passed out to the Board.

d. Payroll & Vouchers

**MOTION:** Danielle Brooks moved and Julie Sandin seconded to pay warrant #34582 thru #34602 in the amount of \$17,943.58. Payroll direct deposits in the amount of \$124,004.24.

**VOTE:** Unanimously approved: (5-0).

**10. ADMINISTRATIVE REPORTS**

None.

**12. BOARD IN-SERVICE**

None.

**13. ADJOURNMENT**

**MOTION:** Danielle Brooks and Marlee Patterson seconded to adjourn the meeting at 7:56 pm. Next meeting will be on Monday, June 15, 2020.

**VOTE:** Unanimously approved: (5-0).

BD CHAIR \_\_\_\_\_

BD SECY \_\_\_\_\_

*approved at the 6/17/2020 meeting*